



METAMORA PARK DISTRICT

Regular Meeting Minutes

Date and Time of Meeting: Wednesday, May 13, 2020 at 7:00 p.m.

Location of Meeting: Meeting held virtually using Zoom

Minutes Prepared by: Sharon Leifheit, Secretary

Call to Order

Pledge	Performed at 7:01 p.m.
Roll Call	Matt Bidne, Kerry Brock, Andrew Kamm, Myranda Driskell, and Damian Baumann were present.
Approve Meeting Minutes	<p>Minutes for the following meetings were reviewed and approved as listed:</p> <p>Brock made a motion to approve the Minutes from the 03/11/20 Regular Meeting, with a correction to page 2 to correct the typographical error in Bidne's name. Baumann seconded the motion. All voted in favor. Motion passed.</p> <p>Brock made a motion to approve the Minutes from the 03/11/20 EXECUTIVE SESSION Meeting. Kamm seconded the motion. All voted in favor. Motion passed.</p> <p>Brock made a motion to approve the Minutes from the 05/06/20 Special Meeting. Driskell seconded the motion. All voted in favor. Motion passed.</p>

Changing of the Board

	<p>Bidne opened the floor to nominations for President. Brock nominated Matt Bidne for President. Bidne requested any other nominations. No other nominations. Driskell seconded the nomination. All voted in favor.</p> <p>Bidne opened the floor to nominations for Vice President. Kamm nominated Kerry Brock for Vice President. Bidney requested any other nominations. No other nominations. Driskell seconded the nomination. All voted in favor.</p>
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Public Input

	<p>There was no public input.</p> <p>Baumann noted he has received inquiries from MATBO as to opening and using the baseball fields. Spielman noted our contract with MYSA calls for any further rental of the fields to be subrentals through them. Spielman noted she also wanted to discuss the use of the fields in her director's report.</p>
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Reports

Treasurer	<p>Joan Garber presented the Treasurer's Report for March 2020 and April 2020.</p> <p>Brock made a motion to approve the Treasurer's Report as presented and provided in the packet. Kamm seconded the motion. All voted in favor. Motion passed.</p> <p>Brock raised a question as to if the Treasurer could estimate adjustments to proposed expenses and income due to the pool not opening. She also asked if any surplus in the budget is expected, could it be used for additional maintenance needed for the pool. Discussion ensued.</p>
Director	<p>Michelle Spielman gave the Director's Report.</p> <p>She responded in regards to checks and balances, and discussion of board practices ensued. Bidne suggested, and all were in agreement, to add reviewing the bank statement to their monthly review process.</p> <p>Kamm inquired about the standstill on the tree installation, and Spielman noted the tree seedling planting was delayed by shelter-in-place rules past the possible timing for the season.</p> <p>Spielman reported she intends to remove the police tape remaining at playgrounds, as it is worn, weathered, and becoming litter and a hazard in its current condition. Most commissioners recommended not opening the bathrooms except to employees and posting notice that the public can use the playground equipment at their own risk.</p> <p>Phase regulations related to use of fields by teams for practice was discussed. Spielman will contact IPARKS for additional guidance. Spielman noted she is maintaining the fields so the quality of the fields is not impacted while they are closed. If MATBO and the Flames are using the fields for practice, they could also be doing some maintenance on the fields.</p>
Pool	<p>No report. Bidne noted that he shared the decision with MAST regarding the pool closure. Questions were raised as to if the pool needed to be filled to protect the liner.</p>
Budget	<p>No report.</p>
Marketing	<p>No report.</p>
Futures	<p>Bidne asked Spielman to check into possibilities of a dog park at Lincoln Douglas. Brock suggested that at the next regular meeting, commissioners review and reassign who does which reports.</p>



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Maintenance	Bidne asked if it may be time to replace with tankless toilets.
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Old Business

Ordinance 19-20-06	<p>An Ordinance amending the Metamora Park District Employee Policy, Procedures, and Code of Conduct Handbook as presented by Spielman at the March 11, 2020 meeting was reviewed.</p> <p>Brock made a motion to approve and adopt Ordinance 19-20-06 Amending the Metamora Park District Employee Policy, Procedures, and Code of Conduct Handbook as presented.</p> <p>Driskell seconded the motion. All voted in favor. Motion passed.</p>
Ordinance 19-20-07	<p>An Ordinance annexing a 0.68 acre parcel commonly known as 517 Coal Bank Road into the Metamora Park District was reviewed.</p> <p>Brock made a motion to approve and adopt Ordinance 19-20-07 Annexing Certain Territory to the Metamora Park District.</p> <p>Driskell seconded the motion. All voted in favor. Motion passed.</p>
Ordinance 19-20-08	<p>An Ordinance annexing a 0.29 acre parcel commonly known as 515 Coal Bank Road into the Metamora Park District was reviewed.</p> <p>Brock made a motion to approve and adopt Ordinance 19-20-08 Annexing Certain Territory to the Metamora Park District.</p> <p>Kamm seconded the motion. All voted in favor. Motion passed.</p>
Ordinance 19-20-09	<p>An Ordinance annexing a 0.50 acre parcel commonly known as 511 Coal Bank Road into the Metamora Park District was reviewed.</p> <p>Brock made a motion to approve and adopt Ordinance 19-20-09 Annexing Certain Territory to the Metamora Park District.</p> <p>Driskell seconded the motion. All voted in favor. Motion passed.</p>
Ordinance 19-20-10	<p>An Ordinance annexing a 0.47 acre parcel, PIN 09-18-301-006, located southwest of the intersection of Coal Bank Road and Willow Glen Drive into the Metamora Park District was reviewed.</p> <p>Brock made a motion to approve and adopt Ordinance 19-20-10 Annexing Certain Territory to the Metamora Park District.</p> <p>Driskell seconded the motion. All voted in favor. Motion passed.</p>
Ordinance 19-20-11	<p>An Ordinance annexing a 0.98 acre parcel, PIN 09-18-301-003, located southwest of the intersection of Coal Bank Road and Willow Glen Drive into the Metamora Park District was reviewed.</p>



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	Brock made a motion to approve and adopt Ordinance 19-20-11 Annexing Certain Territory to the Metamora Park District. Kamm seconded the motion. All voted in favor. Motion passed.
Ancel, Glink, PC Invoice	Invoice from Ancel, Glink, PC for legal services related to annexations was previously presented for review by commissioners was reviewed. Brock made a motion to approve the \$2,130.49 expense to Ancel, Glink, PC. Kamm seconded the motion. All voted in favor. Motion passed.

New Business

Star Insurance Invoice	Tabled for next month.
Smoking Policy: Schupp And Lincoln Douglas parks	Spielman asked if the Commissioners would like to extend the no smoking policy to Schupp and Lincoln Douglas parks this year. Discussion ensued, and it was determined that Spielman will have an ordinance prepared declaring all the district parks as non-smoking areas for review at the next regular meeting.
Bike Racks for Parks Gift from Foundation	Spielman asked the commissioners to consider accepting the gift of bike racks from the Foundation and discussed logistics of installation.
Budget for FY 20-21 Preliminary Planning	Treasurer Garber provided preliminary figures for review. Bidne asked the commissioners to keep in mind two upcoming minimum wage increases and also that JFL contract fee income is uncertain for fall.
IPARKS Invoice	Spielman provided an invoice for IPARKS insurance in the amount of \$14,287 for review.
Additional Pool Maintenance for 2020 Season	Brockhouse will be consulted and discussion will be continued at next meeting.

Executive Session

Motion to Enter Executive Session	Brock made a motion to enter Executive Session at 9:08 p.m. under Section 2(c) (1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Kamm seconded the motion. All voted in favor. Motion passed.
Motion to Leave Executive Session	Brock made a motion to leave Executive Session at 9:26 p.m. Driskell seconded the motion. All voted in favor. Motion passed.



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Adjournment

	Brock made a motion to adjourn at 9:26 p.m. Driskell seconded the motion. All voted in favor. Motion passed. Meeting adjourned at 9:26 p.m.
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Matthew Bidne, President

Sharon Leifheit, Secretary